

Job Description

Position Title: First City Church Intern

Position Reports to: Pastor or Director at First City

Length of Employment: 9-12 months

This is a part-time paid position

Brief Description of Position

Support the mission of First City Church through hands-on, practical tasks. Possibility for leading various ministry initiatives.

Major responsibilities include:

- Managing supplies
- Supporting events
- Assisting with facility management
- Assisting First City staff with administrative tasks
- Supporting Sunday morning service execution (First City Kids, Hospitality, etc.)

Development opportunities include:

- Participation in Staff Development Meetings
- Participation in a Gospel Community
- Reading Assignments and Discussions with Staff
- Coaching in leading various ministry initiatives

Educational requirement/Experience needed: Bachelor's degree preferred

Interns will be assigned (based on desire and church needs) a specific ministry area of focus. Within this area, interns will receive additional training and development.