

## Riv Music Producer

Primary Area of Focus - Music

Updated - 4/13/2023

Employee Name - TBD

### Rules of Engagement

- Meet regularly with Riv's Music Director to ensure alignment, update progress, and discuss new initiatives
- Maintain confidentiality as required for the organization
- Be prepared for, and attend all required meetings
- Make decisions based on the best interest of the Gospel and Riverview Church
- Commit to maintaining the level of musical excellence at all venues
- Always be looking for opportunities to serve others as well as the Church at large

ROLES.	RESULTS. What does success look like?	RESPONSIBILITIES. What actions produce results?
<ul style="list-style-type: none"> <li>• <b>Music Producer</b></li> </ul>	<ul style="list-style-type: none"> <li>• Riv music productions are intentional, creative, and pursuing excellence</li> <li>• Riv's Songwriting team is continual creating music for the congregation</li> <li>• Musicians are empowered and supported in pursuit of their sonic vision</li> </ul>	<ul style="list-style-type: none"> <li>• Lead songwriting team and initiatives</li> <li>• Coach, train, and guide young musicians/producers</li> <li>• Assist in writing and arranging for live and recording</li> <li>• Attend band practices as needed</li> <li>• Develop live tracks</li> <li>• Assist in creating demos</li> <li>• Manage timely fulfillment of deliverable deadlines</li> <li>• Pursue music production in the community</li> <li>• Clear and consistent communication with Music Coordinator</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Audio Engineer</b></li> </ul>	<ul style="list-style-type: none"> <li>• Riv Music productions are of consistent high quality</li> </ul>	<ul style="list-style-type: none"> <li>• Record, mix, and master Riv Music Productions</li> <li>• Manage timely fulfillment of deliverable deadlines</li> <li>• Manage studio inventory</li> <li>• Clear and consistent communication with Music Coordinator</li> <li>• Pursue music production in the community</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Music Team Member</b></li> </ul>	<ul style="list-style-type: none"> <li>• Continual pursuit of improving personal musicianship</li> <li>• Band members and leaders are challenged to develop musically and supported spiritually</li> </ul>	<ul style="list-style-type: none"> <li>• Fill-in for bands as able/needed</li> <li>• Actively pursue personal music development</li> <li>• Write and arrange new songs on a regular basis</li> <li>• Pursue understanding of modern music trends and incorporate into weekend services</li> </ul>