

WASILLABIBLECHURCH

CHRIST • SCRIPTURE • PRAYER • AUTHENTICITY • COMMUNITY

Men's Adult Minister Hire Packet



1651 West Nicola Avenue
Wasilla, AK 99654

907 tel 376 2176
fax 376 9580

office@wasillabible.org
www.wasillabible.org

WASILLA BIBLE CHURCH

CHRIST • SCRIPTURE • PRAYER • AUTHENTICITY • COMMUNITY

Dear Applicant:

Greetings. We are happy that you are considering the opportunity to join the team of staff here at Wasilla Bible Church (WBC). We are always excited to walk through the hire process of bringing new team members on. Watching the Lord grow and direct the team of workers here in the church is a humbling process. Through the years we have watched staff come and go, all directed and placed by our Lord.

Our prayer throughout this process, as you consider this opportunity, is that the Lord would raise up a team dedicated to excellence in support of His ministry of making disciples through this body of believers at WBC.

May you prayerfully consider the direction the Lord would have you go. If you so choose to knock on this door, please review the enclosed Adult Ministry annual ministry plan, Men's Adult Minister job description, Core Commitments, and Statement of Faith. These documents establish the basic expectations and responsibilities for you if you are selected to be a part of this team as the Men's Adult Minister. Please submit your resume, the enclosed Core Commitments and Statement of Faith document signed by yourself, and the two reference forms found in this packet completed by a non-family member. The application submission deadline is set for December 10th.

To submit your application, or if you have any questions as you consider this position, please email sarah.beaudry@wasillabible.org or call direct at (907) 376-2176.

Thank you for your thoughtful consideration of this position. We look forward to walking through this process with you. May the Lord guide each of us for the good of all involved, the building up of His Church, and for the sake of His glory being made known both locally and globally through His Church.

Respectfully,

Jake Davies



1651 West Nicola Avenue
Wasilla, AK 99654

907 tel 376 2176
fax 376 9580

office@wasillabible.org
www.wasillabible.org

Location, Church, and Ministry Overview

Wasilla Bible Church (WBC) is an established church located in Wasilla, Alaska. Wasilla is approximately an hour drive north of the largest and most populated city in Alaska, Anchorage. Wasilla sits within the Matanuska-Susitna Borough (the "Valley") that is made up of other towns, including Sutton, Palmer, Wasilla, Big Lake, Houston, Willow, and Talkeetna. This area is roughly the size of West Virginia and is home to just over 100,000 people spread throughout.

WBC has been gathered and serving in this area for just under 50 years. We gather on Sundays with a worship attendance of approximately 650 adults and 200 kids/students. As an established church, our demographics range from toddlers to seniors, with the bulk of the church made up of families with kids. The culture at WBC is one of faithfulness and consistency as we endeavor to live lives of witness individually, congregationally, and in partnership with other churches locally and globally to further the praise of Jesus by making disciples.

The role of the Adult Minister is first and foremost to equip the saints for the work of the ministry. At the core of our Adult Ministry is our Community Groups. We currently have thirty-six Community Groups led by members of WBC that meet at various times of the week throughout the Valley. These groups are focused on living out our Core Commitments and lives of witness together. Groups gather around a meal, engage in God's Word together, and pray for one another.

On the next pages you will find the standard ministry plan for our current Adult Ministry that informs the Men's Adult Minister job description. Both documents detail the overall scope of work the Adult Minister is to oversee with specific objectives and responsibilities we are seeking to accomplish this year. If you have any questions as you review the information provided in this hire packet, please reach out to Sarah Beaudry at sarah.beaudry@wasillabible.org and she will help either answer your questions or connect you with someone who can.



Adult Ministry

(Annual Ministry Plan July 2023 – June 2024)

Purpose:

To equip, engage, and encourage adults to be disciples of Jesus who are loving God and others as they live lives of witness together.

Directional Verse:

...to equip the saints for the work of ministry, for building up the body of Christ (Eph. 4:12)

Simple Quality Commitments:

Community Groups (CG) and small groups

CGs and small groups provide key relationships for adults to intentionally live out our WBC core commitments with one another and provide relational connections for the Elder shepherding of the church. (Heb. 10:23-25)

Providing care & service in the context of community

Men and women connect and grow in their love of God and others and give witness to Jesus Christ as they respond to various care and service needs. (Joh. 13:14-15, 34-35)

Developing qualified lay leaders

We seek to continually grow the number of leaders who are able and willing to serve and equip others to lead community groups, small groups, and service teams. (Eph. 4:12)

Leading through a team leadership model

The adult ministry staff and lay leadership will be patterned after the model found often in scripture whereby leadership is shared among two or more leaders. (Ecc. 4:9)

Standard Ministry Operations:

Community groups and small groups:

- Launch and support various smaller groups to gather regularly to engage in Scripture, prayer, worship, care, service, witness, and Christ-centered relationship with one another
 - FY24 Focus: leadership development

Care & service:

- Coordinate, equip, and support care and service to happen in the context of community
 - FY24 Focus: strengthen our relationship with professional counselors and social services in our community
- Oversee churchwide care & service teams (e.g. Safety & Security, hospitality, widow care, site maintenance)
 - FY24 Focus: Pursue potential lay counseling team



Leader recruitment & development:

- Recruit, equip, encourage, and engage volunteer leaders
 - FY24 Focus: Provide leadership class

Men's distinctives: *(developed and coordinated by the Men's Adult Minister)*

- Provide various gathering opportunities for men to help them engage in the community life of the church
 - FY24 Focus: Maintain base

Women's distinctives: *(developed and coordinated by the Women's Adult Minister)*

- Provide various gathering opportunities for women to help them engage in the community life of the church
 - FY24 Focus: Maintain base

Strategic Goals & Objectives: FY2024

Community Groups and small groups:

- Include a CG highlight and prayer time led by an Elder in Sunday AM services
- Pursue Elder visitations with CGs at least once/year
- Coaching of new leaders and placement of seekers
- Spring Elder-staff-lay leaders debrief for each group
- Fall equipping lunches focused on care

Care & service:

- Execute gathering of potential leaders of a lay counsel ministry in the church to discuss ideas and development and to pray
- Support equipping of key lay leaders in biblical counseling coursework
- Pursue development of care cohorts/small group counsel

Leader recruitment & development:

- Seek and coach new CG leaders with help from Elders, staff, and other key leaders
- Offer leadership classes starting in January 2024

Men's distinctives:

- Establish a schedule of gatherings for the year

Women's distinctives:

- Establish a schedule of gatherings for the year



Men's Adult Minister

(Job Description)

Purpose

To equip and encourage Community Group leaders, as well as men in the congregation, who will, in turn, care for and serve others as we live lives of witness together as a church.

Relationships

- Supervised by and reports to the Senior Pastor.
- Co-Leads Adult Ministry with the Women's Adult Minister.
- Serves as part of the greater staff team of WBC to equip the saints for the work of the ministry in a coordinated and cohesive manner.
- Supervises and supports volunteers in the Adult and Community Groups Ministries, with an emphasis on men.
- One of the Adult Ministry points-of-contact for the congregation and for Community Groups in particular.

General Responsibilities

- Identify, engage, equip, and encourage Adult Ministry and Community Group volunteers.
 - There is a particular focus on recruiting, training, and supporting Community Group leaders.
 - Train and mentor Community Group Leaders to provide "first responder" levels of pastoral care and service for the members of their Community Groups.
- Provide pastoral counseling and professional referrals for Community Group members who need more assistance than volunteer Community Group Leaders can provide.
- Provide pastoral counseling and professional referrals for church members or other individuals who seek assistance.
- Coordinate, resource, and equip WBC members to meet the benevolent needs we encounter or experience.
 - There is a particular focus on encouraging, equipping, and resourcing Community Groups to do this.
- Partner with the Women's Adult Minister to develop and oversee the Annual Ministry Plans, budgets, and calendar for the Adult and Community Groups Ministries.
- Coordinate administrative and logistical support for Community Groups as well as men's activities and events.
- Facilitate Bible studies and engage in various teaching venues as tasked by the Senior Pastor.

Qualifications and Requirements

- Meet the biblical qualifications of Deacon/Minister in 1Ti. 3:8-13.
- Demonstrate a God-ward heart that continually seeks to know, love, and serve Jesus Christ above all else.
- Share Wasilla Bible Church Core Commitments and Statement of Faith.
- Gifted and passionate in identifying, engaging, equipping, and encouraging volunteer leaders. (*Not simply a leader, but a leader of leaders.*)
- Theological training and/or experience that can ensure sound theology in areas of ministry responsibility.
- Able to facilitate and lead Bible studies and teach in a variety of venues.
- Willing to run a simple quality ministry in support of WBC's multi-year vision - Lives of witness, lived together as a church.



WASILLABIBLECHURCH

CHRIST • SCRIPTURE • PRAYER • AUTHENTICITY • COMMUNITY

- Ability to manage multiple administrative projects and tasks in line with the Annual Ministry Plans for the WBC Adult and Community Groups Ministries.
- Prior experience (or the ability to learn) the effective use of basic computer programs and office equipment.

Time and Term:

- This position is intended to be a full-time career placement.
- A formal performance review will be conducted annually.
- Pay and benefits TBD.



1651 West Nicola Avenue
Wasilla, AK 99654

907 tel 376 2176
fax 376 9580

office@wasillabible.org
www.wasillabible.org

WASILLABIBLECHURCH

CHRIST • SCRIPTURE • PRAYER • AUTHENTICITY • COMMUNITY



1651 West Nicola Avenue
Wasilla, AK 99654

907 tel 376 2176
fax 376 9580

office@wasillabible.org
www.wasillabible.org

WASILLA BIBLE CHURCH

CHRIST • SCRIPTURE • PRAYER • AUTHENTICITY • COMMUNITY

WBC CORE COMMITMENTS

The Centrality of Christ

By God's grace everything in the life of this church will revolve around the reality of Jesus Christ – who He is, what He has done, what He is doing, and what He will do. In the words of the early Church “He is Lord” and will be recognized as such in this church with an absolute allegiance that lifts Him above all others in our hearts, in our homes, and in our congregation. It is His commands that we will obey, His warnings that we will heed, and His promises that we will hold. In every endeavor we will rely upon His power, cherish His presence, and honor His name. We will, in sum, love Him. (John 14:6)

The Authority of Scripture

In order to experience and enjoy the centrality of Christ in our congregational life, we will submit to the authority of the Scriptures. They will be the foundational source of information and direction guiding our exploration of Christ's reality. The Bible will be used to determine our doctrine, to shape our practice, and even, when needed to settle our differences with the conviction that it is the very Word of God. In all the confusion of varied opinions and above all the claims of religious authority we will hold to the scriptures as the Truth for both faith and practice. In them God has spoken and to them we will listen. (2 Tim. 3:16, 17)

The Priority of Prayer

We will devote ourselves to prayer. In everything we will turn our hearts God-ward and make our requests known with a bold confidence in our Lord's promise that “everyone who asks receives; and he who seeks, finds; and to him who knocks, it will be opened.” We will work with painstaking diligence and unrelenting perseverance at the full pursuit of that promise for God's good in our lives and in the lives of those around us. Because there is so much that we cannot do and so much that He will do we will meet every desperate need, every heavy burden, every anxious worry and every deep desire with prayer. In all things we take it that our first task for God is to ask God. (Col. 4:2)

Authenticity in our Spiritual Life

We are not here to pretend. We desire a real and genuine relationship with God and we will settle for nothing less. We recognize that means that we must be real and genuine in all our life toward God. As Jesus put it, “true worshipers will worship in spirit and truth, for such people the Father seeks to be his worshipers.” We are committed to being such people and will heed our Lord's call to guard ourselves against all forms of hypocrisy. For us it is a simple matter: we want to live the full reality Jesus made known and there is only one way to really do that – and that is to live it from the heart. At a time when it is extremely hard to live authenticity and yet very easy to look authentic, we choose the hard course. We will live the God-ward life without pretense or we will not live it at all. (John 4:24)

Community in our Congregational Life

We will serve Christ together. We will practice the “one anothers” of Christian Fellowship. We will pray for one another, we will encourage one another, we will serve one another, even, if need be, we will admonish one another, and above all we will love one another. We believe in the reality and mystery of the Church as Christ's body. We all are actually one with each of us individually and differently gifted for the good of all. We recognize that by God's purpose and design the only way for us to grow personally and congregationally is to grow together. The promise in that reality is that as each does their part we will all become more like Christ. Toward that end we will each do our part for the good of all. (John 13:34, 35)



1651 West Nicola Avenue
Wasilla, AK 99654

907 tel 376 2176
fax 376 9580

office@wasillabible.org
www.wasillabible.org

WBC STATEMENT OF FAITH

We believe in the Bible as the only inspired inerrant written Word of God authoritative for faith and practice. (2 Tim 3:16, 17; Heb 6:12; 2Pt 1:19, 20)

We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit; Who is the creator and sustainer of all things and worthy of our worship and praise. (Mt 28:19; Gen 1:1,2; Jn 1:1-3; Col 1:15-17; Heb 1:1-3)

We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death for our sins by His shed blood on the cross, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal visible return in power and glory. (Jn 1:1-18; Lk 1:26-35; Rom 3:24,25; 1 Pet 2:24; Jn 11:1-45; 14:1-3; Acts 1:11; Heb 6:14,15; 7:26; 9:11-14; Rev 19:11-16)

We believe that based upon Christ's death for the salvation of lost and sinful people, regeneration by the Holy Spirit is absolutely essential. We believe that all people are lost and without God in their natural state; but by the grace of God those who exercise genuine faith in the Lord Jesus Christ are saved - justified, baptized into his death and born again, from above, by the Holy Spirit. (Jn 1:12, 13; 3:1-21; Rom 3:23,24; Eph 2:8,9; 1 Pet 1:23)

We believe in the present ministry of the Holy Spirit. By His indwelling the Christian is enabled to live a godly life, and is spiritually gifted for ministry to others. (Acts 2:1-4; 17-21 (cf. Joel 2:28-30); 1 Cor 6:19, 20; 12:7)

We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life to be forever with God, and they that remain lost unto the resurrection of judgment and damnation. (Mt 25:31-46; 1 Ths 4:13-18; 2 Ths 1:4-10; Rev 20:11-15; Jn 3:17-19)

We believe in the spiritual unity of believers in our Lord Jesus Christ, having been baptized into one body by the Holy Spirit. We believe in the responsibility of all believers to love and minister to one another. (1 Cor 12:13; Jn 13:1-17; 17:20-26; Eph 1:13-18; 1 Jn 4:7-11, 20-21)

We believe in our responsibility to be disciples of Christ, to love all people and to fulfill the Commission of Christ to go and make disciples of all nations by bearing witness of Christ through life and word in the power of the Holy Spirit. (Lk 9:23-26; Mt 22:36-40; 28:18-20; Acts 1:8; Rom 1:16)

I am committed to following Jesus Christ as my living Lord and Savior and can whole-heartedly affirm both the Core Commitments and Statement of Faith of Wasilla Bible Church with a clear conscience before God.

Signature

Date



1651 West Nicola Avenue
Wasilla, AK 99654

907 tel 376 2176
fax 376 9580

office@wasillabible.org
www.wasillabible.org

WASILLA BIBLE CHURCH REFERENCE FORM

This form is to be filled out by a pastor, professor, employer, professional or personal acquaintance. It should not be completed by a member of your immediate family.

Applicant's Name _____
(Please print or type)

Please comment on each of the following areas: (Please feel free to attach additional comments.)

1. Length and nature of your relationship with the applicant
2. The applicant's character
3. The applicant's emotional stability
4. The applicant's relationships with others
5. The applicant's ability to set and achieve goals (What do you perceive his goals to be?)
6. The applicant's ability to communicate clearly



CHRIST • SCRIPTURE • PRAYER • AUTHENTICITY • COMMUNITY

- _____ I do not recommend _____ I recommend
_____ I recommend with reservation _____ I highly recommend

Signature	Date	Position
-----------	------	----------

Name (Please print) _____ Daytime Phone _____

Mailing Address	City	State	Zip
-----------------	------	-------	-----

Thank you for your assistance. We may call you for more information.
Please return to the applicant or send to:

Mail to:
Wasilla Bible Church
1651 W. Nicola Ave
Wasilla, AK 99654

Email to:
Sarah.beaudry@wasillabible.org



1651 West Nicola Avenue
Wasilla, AK 99654

907 tel 376 2176
fax 376 9580

office@wasillabible.org
www.wasillabible.org

WASILLA BIBLE CHURCH REFERENCE FORM

This form is to be filled out by a pastor, professor, employer, professional or personal acquaintance. It should not be completed by a member of your immediate family.

Applicant's Name _____
(Please print or type)

Please comment on each of the following areas: (Please feel free to attach additional comments.)

1. Length and nature of your relationship with the applicant
2. The applicant's character
3. The applicant's emotional stability
4. The applicant's relationships with others
5. The applicant's ability to set and achieve goals (What do you perceive his goals to be?)
6. The applicant's ability to communicate clearly



CHRIST • SCRIPTURE • PRAYER • AUTHENTICITY • COMMUNITY

- _____ I do not recommend _____ I recommend
_____ I recommend with reservation _____ I highly recommend

Signature _____ Date _____ Position _____

Name (Please print) _____ Daytime Phone _____

Mailing Address	City	State	Zip
-----------------	------	-------	-----

Thank you for your assistance. We may call you for more information.
Please return to the applicant or send to:

Mail to:
Wasilla Bible Church
1651 W. Nicola Ave
Wasilla, AK 99654

Email to:
Sarah.beaudry@wasillabible.org



1651 West Nicola Avenue
Wasilla, AK 99654

907 tel 376 2176
fax 376 9580

office@wasillabible.org
www.wasillabible.org